COMMONWEALTH OF KENTUCKY
OFFICE OF THE SECRETARY OF STATE
ALISON LUNDERGAN GRIMES

TO: Potential Candidates
FROM: Alison Lundergan Grimes, Secretary of State

To avoid any delays in the filing of candidate documents to attain ballot access required to file with the county clerk, candidates should directly contact the county clerk in their county of residence for filing procedures and requirements.

To avoid any delays in the filing of candidate documents to attain ballot access required to file with the Office of the Secretary of State, the following is provided:

1. Complete all applicable blanks on the filing form. The Office of the Secretary of State will make the necessary copies for distribution.
2. Candidates and signers must have their signatures acknowledged by a Notary Public, if applicable, and the expiration date of the notary's commission must be stated.
3. All copies of the Appointment of Campaign Treasurer and Optional Request for Reporting Exemption **(not applicable to Federal Candidates who must register with the Federal Election Commission)** should accompany the filing form. The Office of the Secretary of State provides a duplicate copy to the Registry of Election Finance.
4. Checks should be payable to the Kentucky State Treasurer.

Questions relating to campaign finance procedures and requirements should be directed to the Registry of Election Finance at 502-573-2226. In addition, the Registry's website, http://www.kref.ky.gov, provides for the downloading of required reporting forms and a book titled Guide to Campaign Finance. Questions relating to campaign finance matters for federal candidates should be directed to the Federal Election Commission at 1-800-424-9530.

Candidate filing forms may be filed in person or by mail at the following address:

Office of the Secretary of State
Election Division
Room 148, State Capitol
700 Capital Avenue
Frankfort, KY 40601-3493

If our office may be of further assistance to you, please contact our election staff at 502-564-3490 or by email at sos.electns@ky.gov.

UNITED STATES REPRESENTATIVE
REPUBLICAN and DEMOCRATIC PARTY CANDIDATES
PRIMARY ELECTION

The Office of United States Representative will appear on the 2016 ballot.

Notarized Signatures Required:	Candidate's signature and two (2) registered voters of the same party from the district or jurisdiction from which candidate seeks nomination.

Earliest date to affix signatures	**November 4, 2015**
Earliest date to file	**November 4, 2015**
Latest date to file (4:00 p.m., local time)	**January 26, 2016**

Filing Form SBE 66	Notification and Declaration
Filing Fee	$500.00
Filing Official	Secretary of State

Political Party Definition: A "political party" is an affiliation or organization of electors representing a political policy and having a constituted authority for its government and regulation, and whose candidate received at least twenty percent (20%) of the total vote cast at the last preceding election at which presidential electors were voted for. KRS 118.015 (1).

Republican and Democratic Party candidates attain primary ballot access by filing with the Secretary of State a Notification and Declaration.

As mandated by KRS 118.125, the Notification and Declaration shall be signed by the candidate and by not less than two (2) registered voters of the same party from the district or jurisdiction from which the candidate seeks nomination; shall include a declaration sworn to by the candidate that he or she possesses all the constitutional and statutory requirements of the office for which the candidate has filed; shall be subscribed and sworn to before an officer authorized to administer an oath by the candidate and by two voters making the declaration and signing the candidate's petition for office.

Only persons who are qualified under the provisions of KRS 116.055 to vote in any primary election for the candidates for nomination by the party at whose hands he seeks the nomination shall have his name printed on the official ballot of his party for an office to which he is eligible in that primary.

Establishing Campaign Account: For information regarding campaign contribution and expenditure reporting requirements received or expended in the year before the year the candidate appears on the ballot, contact the **Registry of Election Finance** at (502) 573-2226.

NOTIFICATION AND DECLARATION

(Republican and Democratic Candidates Filing for Primary Election for an office other than Governor/Lieutenant Governor)

Of _____ for nomination to the
(Name of Candidate – Please Type or Print)

office of _____. _____
(Office sought) (District number, when applicable)

To _____
(County Clerk or Secretary of State, as case may be)

For the purpose of having my name placed on the official primary election ballot as a candidate for nomination by the _____ Party, I, _____
(Name of candidate in full as desired on ballot as provided in KRS 118.129)

do solemnly swear that my residence is _____
(Residential Address)

_____KY _____,
(City, if applicable) (County) (Zip)

that my mailing address, if different, is _____ KY _____,
(Post Office Address) (City) (Zip)

and that I am a registered _____ voter in _____ precinct;
(Party)

that I believe in the principles of the _____ Party, and intend to support its principles and policies; that I meet all the statutory and constitutional qualifications for the office which I am seeking; that if nominated as a candidate of such party at the ensuing election, I will accept the nomination and not withdraw for reasons other than those stated in KRS 118.105(3); that I will not knowingly violate any election law or any law relating to corrupt and fraudulent practice in campaigns or elections in this state, and if finally elected I will qualify for the office.

_____
(Signature of Candidate)

Subscribed and sworn to before me by _____
(Name of Candidate)

this _____ day of _____, 20 _____.
(Month)

_____ _____ _____
(Signature of Notary/Officer) (Title of Officer) (Commission Expiration)

We, _____ and _____

do solemnly swear that we are registered voters and members of the same Party and are from the district or jurisdiction from which the candidate seeks nomination; and that we believe _____
(Name of Candidate – Please Type or Print)

to be qualified to fill the office of _____
(Office sought)

_____ _____KY _____
(Signature of Voter) (County) (Residential Address) (City) (Zip)

_____ _____KY _____
(Signature of Voter) (County) (Residential Address) (City) (Zip)

Subscribed and sworn to before me by _____ and
(Name of Voter)

_____ this _____ day of _____, 20 ____.
(Name of Voter) (Month)

_____ _____ _____
(Signature of Notary/Officer) (Title of Officer) (Commission Expiration)

SBE 66 (04/05)

Kentucky UNBRIDLED SPIRIT

White copy: Filing officer
Canary copy: State Board of Elections
Pink copy: Candidate