



ERNIE FLETCHER  
GOVERNOR

EXECUTIVE ORDER

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TREY GRAYSON  
SECRETARY OF STATE  
COMMONWEALTH OF KENTUCKY  
BY R. Adler

Secretary of State  
Frankfort  
Kentucky

2004-726

July 9, 2004

**RELATING TO REORGANIZATION OF THE  
CABINET FOR HEALTH AND FAMILY SERVICES**

**WHEREAS**, the Cabinet for Health and Family Services was created by the Governor through Executive Order 2004-444 entered May 11, 2004; and

**WHEREAS**, the newly created Cabinet combines the structures of the former Cabinet for Families and Children and the former Cabinet for Health Services; and

**WHEREAS**, a major task facing the Secretary of the Cabinet for Health and Family Services is the realignment of the organizational structures of the two combined Cabinets to provide for the efficient and effective administration of the health and human services programs within the jurisdictional purview of the newly created Cabinet; and

**WHEREAS**, it is necessary to combine organizational structures of the former Cabinets to effectively and efficiently administer programs and to facilitate decision making processes; and

**WHEREAS**, a realignment of the structure of the Cabinet for Health and Family Services will further improve the efficiency and economy of state government and is in the best interest of the people of the Commonwealth;

**NOW, THEREFORE**, I, Ernie Fletcher, Governor of the Commonwealth of Kentucky, in accordance with authority vested in me by sections 69 and 81 of the Constitution of the Commonwealth, and pursuant to section 12.028 of the Kentucky Revised Statutes, do hereby ORDER AND DIRECT the following reorganization of the Cabinet for Health and Family Services:

- I. Abolish the Office of Child Abuse and Domestic Violence Services and transfer all duties, functions, responsibilities, records, equipment, staff and



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support budget to the Division of Child Abuse and Domestic Violence Services, Department for Human Support Services.

- II. Abolish the Office of the Secretary, within the former Cabinet for Families and Children, and transfer all duties, functions, responsibilities, records, equipment, staff and support budget to the Office of the Secretary within the Cabinet for Health and Family Services.
- III. Abolish the Office of General Counsel, within the former Cabinet for Families and Children, and transfer all duties, functions, responsibilities, records, equipment, staff and support budget to the Office of Legal Services within the Cabinet for Health and Family Services.
- IV. Abolish the Office of Program Support, within the former Cabinet for Families and Children, and transfer all duties, functions, responsibilities, records, equipment, staff and support budget to the Office of Fiscal Services and the Department for Community Based Services and allocated in accordance with the direction of the Secretary.
  - A. The following organizational units are hereby abolished and the duties, functions, responsibilities, records, equipment, staff and support budget are transferred to the Office of Fiscal Services and Office of Contract Oversight, within the Cabinet for Health and Family Services, and allocated in accordance with the direction of the Secretary:
    1. Division of Financial Management.
    2. Division of Procurement Services.



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- V. Abolish the Office of Ombudsman, within the former Office of the Secretary, Cabinet for Families and Children, and transfer all duties, functions, responsibilities, records, equipment, staff and support budget to the newly created Office of the Ombudsman within the Cabinet for Health and Family Services.
- A. Abolish the Division of Program Integrity and transfer all duties, functions, responsibilities, records, equipment, staff and support budget to the newly created Office of the Ombudsman and the Office of Contract Oversight, within the Cabinet for Health and Family Services, and allocated in accordance with the direction of the Secretary.
- VI. Abolish the Office of Technology Services, within the former Cabinet for Families and Children, and transfer all duties, functions, responsibilities, records, equipment, staff and support budget to the Office of Technology within the Cabinet for Health and Family Services.
- A. The following organizational units are hereby abolished and the duties, functions, responsibilities, records, equipment, staff and support budget are transferred to the Office of Technology, within the Cabinet for Health and Family Services, and allocated in accordance with the direction of the Secretary:
1. Division of Technical Support.
  2. Division of Systems Support.



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- VII. Abolish the Office of Human Resource Management, within the former Cabinet for Families and Children, and transfer all duties, functions, responsibilities, records, equipment, staff and support budget to the Office of Human Resource Management within the Cabinet for Health and Family Services.
- A. The following organizational units are hereby abolished and the duties, functions, responsibilities, records, equipment, staff and support budget are transferred to the Office of Human Resource Management, the Department for Community Based Services and the Office of Fiscal Services, within the Cabinet for Health and Family Services, and allocated in accordance with the direction of the Secretary:
1. Division of Personnel.
  2. Division of Professional Development and Training.
- VIII. Abolish the Department for Disability Determination Services, within the former Cabinet for Families and Children, and transfer all duties, functions, responsibilities, records, equipment, staff and support budget to the Department for Disability Determination Services within the Cabinet for Health and Family Services.
- IX. Abolish the Department for Community Based Services, within the former Cabinet for Families and Children, and transfer all duties, functions, responsibilities, records, equipment, staff and support budget to the Department for Community Based Services within the Cabinet for Health and Family Services.



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- A. The following organizational units are hereby abolished and the duties, functions, responsibilities, records, equipment, staff and support budget are transferred to the Department for Community Based Services, within the Cabinet for Health and Family Services, and allocated in accordance with the direction of the Secretary:
1. Division of Policy Development.
  2. Division of Protection and Permanency.
  3. Division of Family Support.
  4. Division of Child Support.
  5. Division of Child Care.
  6. Division of Service regions.
  7. Division of East Service Regions.
  8. Division of West Service Regions.
  9. Division of Administration and Financial Management.
- X. Abolish the Office of Family Resources and Youth Services Center, within the former Cabinet for Families and Children, and transfer all duties, functions, responsibilities, records, equipment, staff and support budget to the Division of Family Resources and Youth Services Center, Department for Human Support Services.
- XI. Abolish the Office of the Secretary, within the former Cabinet for Health Services, and transfer all duties, functions, responsibilities, records, equipment, staff and support budget to the Office of the Secretary within the Cabinet for Health and Family Services.



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- XII. Abolish the Office of Legal Services, within the former Cabinet for Health Services, and transfer all duties, functions, responsibilities, records, equipment, staff and support budget to the Office of Legal Services within the Cabinet for Health and Family Services.
- A. The following organizational units are hereby abolished and the duties, functions, responsibilities, records, equipment, staff and support budget are transferred to the Office of Legal Services, within the Cabinet for Health and Family Services, and allocated in accordance with the direction of the Secretary:
1. Division of Administrative Law and Litigation.
  2. Division of Field Operations.
- XIII. Abolish the Office of Women's Physical and Mental Health, within the former Cabinet for Health Services, and transfer all duties, functions, responsibilities, records, equipment, staff and support budget to the Division of Women's Physical and Mental Health, Department for Human Support Services.
- XIV. Abolish the Division for Quality and Human Resource Management, within the former Office of the Secretary, Cabinet for Health Services, and transfer all duties, functions, responsibilities, records, equipment, staff and support budget to the Office of Human Resource Management and the Office of Legislative and Public Affairs, within the Cabinet for Health and Family Services, and allocated in accordance with the direction of the Secretary.



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- XV. Abolish the Division for Policy and Financial Management, within the former Office of the Secretary, Cabinet for Health Services, and transfer all duties, functions, responsibilities, records, equipment, staff and support budget to the Office of Fiscal Services within the Cabinet for Health and Family Services.
- XVI. Abolish the Division for Technology Resources, within the former Office of the Secretary, Cabinet for Health Services, and transfer all duties, functions, responsibilities, records, equipment, staff and support budget to the Office of Technology within the Cabinet for Health and Family Services.
- XVII. Abolish the Office of Legislative and Public Affairs, within the former Cabinet for Health Services, and transfer all duties, functions, responsibilities, records, equipment, staff and support budget to the Office of Legislative and Public Affairs within the Cabinet for Health and Family Services.
- A. The following organizational units are hereby abolished and the duties, functions, responsibilities, records, equipment, staff and support budget are transferred to the Office of Legislative and Public Affairs, within the Cabinet for Health and Family Services, and allocated in accordance with the direction of the Secretary:
1. Division of Administrative Hearings.
  2. Division of Legislative Affairs.
  3. Division of Communications.



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XVIII. Abolish the Office of Fiscal Services, within the former Cabinet for Health Services, and transfer all duties, functions, responsibilities, records, equipment, staff and support budget to the Office of Fiscal Services within the Cabinet for Health and Family Services.

A. The following organizational units are hereby abolished and the duties, functions, responsibilities, records, equipment, staff and support budget are transferred to the Office of Fiscal Services, within the Cabinet for Health and Family Services, and allocated in accordance with the direction of the Secretary:

1. Division of Financial Reporting.
2. Division of General Accounting.
3. Division of Facilities Management.

XIX. Abolish the Office of Technology, within the former Cabinet for Health Services, and transfer all duties, functions, responsibilities, records, equipment, staff and support budget to the Office of Technology within the Cabinet for Health and Family Services.

A. The following organizational units are hereby abolished and the duties, functions, responsibilities, records, equipment, staff and support budget are transferred to the Office of Technology, within the Cabinet for Health and Family Services, and allocated in accordance with the direction of the Secretary:

1. Division of Systems Management.
2. Division of User Support.
3. Division of Network Management.



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XX. Abolish the Office of Human Resource Management, within the former Cabinet for Health Services, and transfer all duties, functions, responsibilities, records, equipment, staff and support budget to the Office of Human Resource Management within the Cabinet for Health and Family Services.

A. The following organizational units are hereby abolished and the duties, functions, responsibilities, records, equipment, staff and support budget are transferred to the Office of Human Resource Management, within the Cabinet for Health and Family Services, and allocated in accordance with the direction of the Secretary:

1. Division of Personnel Administration.
2. Division of Program Development and Training.

XXI. Abolish the Office of Contract Oversight, within the former Cabinet for Health Services, and transfer all duties, functions, responsibilities, records, equipment, staff and support budget to the Office of Contract Oversight within the Cabinet for Health and Family Services.

A. The following organizational units are hereby abolished and the duties, functions, responsibilities, records, equipment, staff and support budget are transferred to the Office of Contract Oversight, within the Cabinet for Health and Family Services, and allocated in accordance with the direction of the Secretary:

1. Division of Contract Development.
2. Division of Contract Accountability.



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XXII. Abolish the Office of Inspector General, within the former Cabinet for Health Services, and transfer all duties, functions, responsibilities, records, equipment, staff and support budget to the Office of Inspector General within the Cabinet for Health and Family Services.

A. The following organizational units are hereby abolished and the duties, functions, responsibilities, records, equipment, staff and support budget are transferred to the Office of Inspector General, within the Cabinet for Health and Family Services, and allocated in accordance with the direction of the Secretary:

1. Division of Audits.
2. Division of Special Investigations.
3. Division of Long Term Care.
4. Division of Licensed Child Care.
5. Division of Community Health Services.
6. Division of Fraud, Waste, & Abuse Identification and Prevention.
7. Division of Health Care Facilities and Services.

XXIII. Abolish the Department for Public Health, within the former Cabinet for Health Services, and transfer all duties, functions, responsibilities, records, equipment, staff and support budget to the Department for Public Health within the Cabinet for Health and Family Services.

A. The following organizational units are hereby abolished and the duties, functions, responsibilities, records, equipment, staff and support



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budget are transferred to the Department for Public Health and the Office of Inspector General, within the Cabinet for Health and Family Services, and allocated in accordance with the direction of the Secretary:

1. Division of Resource Management.
2. Division of Laboratory Services.
3. Division of Epidemiology and Health Planning.
4. Division of Adult and Child Health.
5. Division of Public Health Protection and Safety.
6. Division of Local Health Department Operations.
7. Division of Administration and Financial Management.

XXIV. Abolish the Department for Mental Health and Mental Retardation Services, within the former Cabinet for Health Services, and transfer all duties, functions, responsibilities, records, equipment, staff and support budget to the Department for Mental Health and Mental Retardation Services within the Cabinet for Health and Family Services.

A. The following organizational units are hereby abolished and the duties, functions, responsibilities, records, equipment, staff and support budget are transferred to the Department for Mental Health and Mental Retardation Services, within the Cabinet for Health and Family Services, and allocated in accordance with the direction of the Secretary:

1. Division of Administration and Financial Management.
2. Division of Mental Health.



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3. Division of Mental Retardation.
4. Division of Substance Abuse.
5. Office of Commissioner.
6. Division of Mental Health and Substance Abuse Services.

XXV. Abolish the Department for Human Support Services, within the former Cabinet for Health Services, and transfer all duties, functions, responsibilities, records, equipment, staff and support budget to the Department for Human Support Services within the Cabinet for Health and Family Services.

A. The following organizational units are hereby abolished and the duties, functions, responsibilities, records, equipment, staff and support budget are transferred to the Department for Human Support Services, within the Cabinet for Health and Family Services, and allocated in accordance with the direction of the Secretary:

1. Division of Aging Services.
2. Division of Child Abuse and Domestic Violence Services.
3. Division of Women's Physical and Mental Health.
4. Division of Family Resource and Youth Services Centers.
5. Division of Community Volunteerism and Services.

XXVI. Abolish the Department for Medicaid Services, within the former Cabinet for Health Services, and transfer all duties, functions, responsibilities, records, equipment, staff and support budget to the Department for Medicaid Services within the Cabinet for Health and Family Services.



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A. The following organizational units are hereby abolished and the duties, functions, responsibilities, records, equipment, staff and support budget are transferred to the Department for Medicaid Services, Office of Inspector General, and the Office of Technology, within the Cabinet for Health and Family Services, and allocated in accordance with the direction of the Secretary:

1. Division of Medicaid Services for Maternal & Children's Health.
2. Division of Long Term Care.
3. Division of Financial Management.
4. Division of Medicaid Services for Mental Health & Mental Retardation.
5. Division of Physicians & Specialty Services.
6. Division of Program Integrity.
7. Division of Hospitals & Outpatient Facilities Services.
8. Division of Systems & Member Services.
9. Division of Administration and Financial Management.
10. Division of Claims Management.
11. Division of Medical Management and Quality Assurance.
12. Division of Long Term Care and Community Alternatives.
13. Division of Hospitals and Provider Operations.
14. Division of Children's Health Insurance.

XXVII. Abolish the Office of Certificate of Need, within the former Cabinet for Health Services, and transfer all duties, functions,



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responsibilities, records, equipment, staff and support budget to the Office of Certificate of Need within the Cabinet for Health and Family Services.

XXVIII. Abolish the Commission for Children with Special Health Care Needs, within the former Cabinet for Health Services, and transfer all duties, functions, responsibilities, records, equipment, staff and support budget to the Commission for Children with Special Health Care Needs within the Cabinet for Health and Family Services.

A. The following organizational units are hereby abolished and the duties, functions, responsibilities, records, equipment, staff and support budget are transferred to the Commission for Children with Special Health Care Needs, within the Cabinet for Health and Family Services, and allocated in accordance with the direction of the Secretary:

1. Division of Administrative Services.
2. Division of Health and Development.
3. Division of Quality Outcomes Management.

XXIX. Abolish the Office of Aging Services, within the former Cabinet for Health Services, and transfer all duties, functions, responsibilities, records, equipment, staff and support budget to the Division of Aging Services, Department for Human Support Services and the Office of the Ombudsman, within the Cabinet for Health and Family Services, and allocated in accordance with the direction of the Secretary.



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XXX. The Office of the Secretary within the Cabinet for Health and Family Services shall have the following organizational structure:

A. Create the Office of the Secretary. Attached to or within the Office of the Secretary shall be the following personnel and organizational units:

1. Create the Office of Legal Services. The organizational structure of the Office of Legal Services shall consist of the following:

a. Create the Division of Administrative Law and Litigation.

b. Create the Division of Field Operations.

2. Create the Office of Legislative and Public Affairs. The organizational structure of the Office of Legislative and Public Affairs shall consist of the following:

a. Create the Division of Administrative Hearings.

b. Create the Division of Legislative Affairs.

c. Create the Division of Communications.

3. Create the Office of Inspector General. The organizational structure of the Office of Inspector General shall consist of the following:

a. Create the Division of Audits & Detection.

b. Create the Division of Special Investigations.

c. Create the Division of Regulated Child Care.

d. Create the Division of Fraud, Waste, & Abuse Identification and Prevention.



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e. Create the Division of Health Care Facilities and Services.

4. Executive Director for Health.

The Executive Director for Health shall be responsible for the oversight and management of the following organizational units within the Cabinet for Health and Family Services:

a. Create the Department for Public Health. The organizational structure of the Department for Public Health shall consist of the following:

1. Create the Division of Laboratory Services.
2. Create the Division of Epidemiology and Health Planning.
3. Create the Division of Adult and Child Health Improvement.
4. Create the Division of Public Health Protection and Safety
5. Create the Division of Administration and Financial Management.

b. Create the Department for Medicaid Services. The organizational structure of the Department for Medicaid Services shall consist of the following:

1. Create the Division of Administration and Financial Management.
2. Create the Division of Claims Management.



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3. Create the Division of Medical Management and Quality Assurance.
  4. Create the Division of Long Term Care and Community Alternatives.
  5. Create the Division of Hospitals and Provider Operations.
  6. Create the Division of Children's Health Insurance.
- c. Create the Department for Mental Health and Mental Retardation Services. The organizational structure of the Department for Mental Health and Mental Retardation Services shall consist of the following:
1. Create the Division of Administration and Financial Management.
  2. Create the Division of Mental Retardation.
  3. Create the Division of Mental Health and Substance Abuse Services.
  4. Create the Office of Commissioner.
- d. Create the Office of Certificate of Need.
5. Executive Director for Human Services.

The Executive Director for Human Services shall be responsible for the oversight and management of the



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following organizational units within the Cabinet for Health and Family Services:

a. Create the Department for Human Support Services.

The organizational structure of the Department for Human Support Services shall consist of the following:

1. Create the Division of Aging Services.
2. Create the Division of Child Abuse and Domestic Violence Services.
3. Create the Division of Women's Physical and Mental Health.
4. Create the Division of Family Resource and Youth Services Centers.
5. Create the Kentucky Commission on Community Volunteerism and Service.

b. Create the Department for Disability Determination Services.

c. Create the Office of the Ombudsman. The organizational structure of the Office of the Ombudsman shall consist of the following:

1. Create the Division of Program Integrity.

6. Executive Director for Children and Family Services.

The Executive Director for Children and Family Services shall be responsible for the oversight and management of the



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following organizational units within the Cabinet for Health and Family Services:

a. Create the Department for Community Based Services.

The organizational structure of the Department for Community Based Services shall consist of the following:

1. Create the Division of Policy Development.
2. Create the Division of Protection and Permanency.
3. Create the Division of Family Support.
4. Create the Division of Child Support.
5. Create the Division of Child Care.
6. Create the Division of East Service Regions.
7. Create the Division of West Service Regions.
8. Create the Division of Administration and Financial Management.

b. Create the Commission for Children with Special Health Care Needs. The organizational structure of the Commission for Children with Special Health Care Needs shall consist of the following

1. Create the Division of Administrative Services.
2. Create the Division of Health and Development.
3. Create the Division of Quality Outcomes Management.



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7. Executive Director for Administrative and Fiscal Affairs.

The Executive Director for Administrative and Fiscal Affairs shall be responsible for the oversight and management of the following organizational units within the Office of the Secretary:

a. Create the Office of Contract Oversight. The organizational structure of the Office of Contract Oversight shall consist of the following:

1. Create the Division of Contract Development.
2. Create the Division of Contract Accountability.

b. Create the Office of Fiscal Services. The organizational structure of the Office of Fiscal Services shall consist of the following:

1. Create the Division of Financial Reporting.
2. Create the Division of General Accounting.
3. Create the Division of Facilities Management.

c. Create the Office of Human Resource Management.

The organizational structure of the Office of Human Resource Management shall consist of the following:

1. Create the Division of Personnel Administration.
2. Create the Division of Employee Management.



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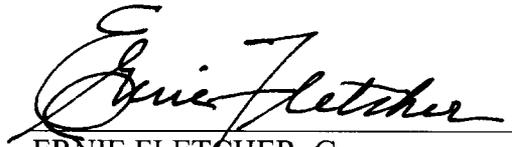
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- d. Create the Office of Technology. The organizational structure of the Office of Technology shall consist of the following:
1. Create the Division of Systems Management.
  2. Create the Division of User Support.
  3. Create the Division of Network Management.

XXXI. This order shall become effective upon signature. All necessary budgetary and financial transactions shall be aligned to correspond with the beginning of the fiscal year. The Commissioner of the Department of Personnel, the Secretary of the Finance and Administration Cabinet, and the Governor's Office for Policy Management are directed to initiate all such actions as are necessary to effectuate the provisions of this order.

Signed this 6<sup>th</sup> day of July, 2004.

  
ERNIE FLETCHER, Governor  
Commonwealth of Kentucky

  
TREY GRAYSON  
Secretary of State

**REORGANIZATION PLAN**

**CABINET FOR HEALTH AND FAMILY SERVICES**

**JAMES W. HOLSINGER, JR., M.D., SECRETARY**

## **INTRODUCTION**

Executive Order 2004-444 marked the announcement by Governor Ernie Fletcher to abolish the Cabinet for Families and Children and the Cabinet for Health Services and create the new Cabinet for Health and Family Services. The creation of this one cabinet unifies the delivery of essential health and well-being services to the citizens of the Commonwealth of Kentucky, and provides the administrative opportunity to develop synergies and professional management within the Commonwealth's largest social program.

The Cabinet has been developed structurally with a focus on reducing the size of the executive management team within the Office of the Secretary. The focus has shifted to placing professional managers over, and within, the key programmatic areas. These professional managers will be given functional, and thus personal, responsibility for providing direction, oversight and support to enable their programmatic or administrative area to carry out its mission and goals. The newly created Cabinet for Health and Family Services' vision is to be valued for its leadership and excellence in the delivery of quality health and human services in the Commonwealth.

This shift creates a new organizational function, the Undersecretary, whose role it is to oversee daily operations of his/her respective areas, as well as facilitate the implementation of new policy decisions. The four undersecretaries serve as the leadership for the following areas: Administrative and Fiscal Affairs, Health, Human Services, and Children and Family Services. The offices transferred from the abolished cabinets, as well as the newly created offices, align under these four areas.

To the extent the Order may deviate from KRS 18A.115(1), the Cabinet expects the establishment of a new Undersecretary classification to replace the Executive Director positions within the Office of the Secretary. The nature of the functions, size, and complexity of the Cabinet justify the addition of such positions to assist the Cabinet Secretary. Of note, KRS 18A.115(1) only references the number of Principal Assistants or Deputies and does not include the Executive Director classification.

## **SUMMARY OF PLAN**

Three offices report directly to the Office of the Secretary – the Office of Legal Services, Office of the Inspector General, and the Office of Legislative and Public Affairs.

Executive Order 2004-444 created the Executive Director (Undersecretary) role. Listed below are the offices assigned to the four Undersecretaries.

Undersecretary for Administrative and Fiscal Affairs – The Undersecretary for Administrative and Fiscal Affairs is charged with centralizing all administrative functions

for the Cabinet. The four offices created with the Undersecretary's purview combine division and branches from both abolished cabinets, as well as create new offices and divisions with an overall goal of creating administrative efficiencies and oversight by aligning all administrative functions for the Cabinet in one structure. The offices assigned to the Undersecretary for Administrative and Fiscal Affairs are: the Office of Fiscal Services, Office of Technology, Office of Human Resource Management, and the Office of Contract Oversight.

**Undersecretary for Health** – The Undersecretary for Health is charged with appropriately administering all health related programs for the Cabinet for Health and Family Services. The four departments/offices falling under the direction of the Undersecretary for Health are as follows: Department for Mental Health and Mental Retardation Services, Department for Public Health, Department for Medicaid Services, and the Office of Certificate of Need.

**Undersecretary for Human Services** – The Undersecretary for Human Services will be responsible for administering human services programs for the Cabinet. The departments/offices within the purview of this office are: Department for Human Support Services, Department for Disability Determination Services, and the Office of the Ombudsman.

**Undersecretary for Children and Family Services** – The Undersecretary for Children and Family Services will be charged with the oversight and management of the programs related to families and children. This Undersecretary will oversee the Department for Community Based Services and the Commission for Children with Special Health Care Needs.

Listed below are the functions and responsibilities of the offices/departments and divisions within the newly created Cabinet for Health and Family Services.

**Office of the Secretary** – The Office of the Secretary is responsible for complete oversight of the Cabinet for Health and Family Services. Staff assigned to this organizational unit will assist the Secretary with overall administration of the programs administered by the Cabinet.

**Office of Legal Services** – This Office is responsible for providing legal support by giving legal advice and opinions concerning the operation of all programs in the Cabinet and representing the Cabinet, its clients, officers, and employee in various judicial and administrative proceedings.

Division of Administrative Law and Litigation

This Division will serve as the in-house counsel that handles legal affairs for the Cabinet.

Division of Field Operations

This Division will be responsible for the TPR cases, CAPTA administrative hearings, and providing general legal advise to the DCBS service regions.

**Office of Legislative and Public Affairs** – This office will be responsible for the development and implementation of the major legislative and policy initiatives of the Cabinet. The Cabinet’s internal network of programmatic experts will work through this Office to articulate the policy goals as determined by the Secretary and the Governor to our external customers.

Division of Administrative Hearings – This Division will be responsible for providing fair, efficient, and timely hearing processes and will be responsible for issuing decisions consistent with applicable statutes and regulations. The two branches within this Division are: the Health Services Administrative Hearings Branch and the Families and Children Administrative Hearings Branch

Division of Legislative Affairs

The Division of Legislative Affairs will be responsible for establishing the Cabinet’s legislative agenda. The Cabinet’s legislative team, comprised of policy representatives from throughout the Departments, will work through this Division to meet the objectives as outlined in that agenda. This Division will also be responsible for the development and promulgation of administrative regulations pertaining to the programs within the Cabinet.

Division of Communications

This Division will be responsible for communicating with internal and external audiences regarding issues related to the Cabinet’s programs. There will be one branch attached to this Division – the Media and Internal Relations Branch.

**Office of Fiscal Services** – This Office, under the oversight of the Cabinet’s chief financial officer, will serve the overall Cabinet by centralizing the administrative function of accounting, treasury and financial reporting. The following divisions have been created within the Office of Fiscal Services:

Division of Financial Reporting

The Division of Financial Reporting will serve as the consolidation and analysis function for the Cabinet for Health and Family Services. The Division will prepare a standardized reporting package that will be used to compare financial information from budgets, time periods and programmatic areas.

Division of General Accounting

The Division of General Accounting will be responsible for funding all mechanisms for benefit payments. Travel for the Cabinet will be consolidated tracked and paid by this Division. All payments and receipts of funds for administrative costs will be tracked and reported by this Division. The Division will maintain the maintenance and security of the accounting systems.

The Division of General Accounting includes the following branches, each created to focus on delivering specific administrative functions for the overall cabinet: Payables, Community Based Services Benefits, Travel/Reimbursement, Account Maintenance, Health Services Benefits, and Receivables.

#### Division of Facilities Management

The Division of Facilities Management will be responsible for the monitoring of all leased facilities within the Cabinet for Health and Family Services. This Division will prepare fiscal impacts, monitor timelines, and will track all capital construction projects. Inventory of physical assets, along with records retention, will be reported and monitored from this Division.

The Division of Facilities Management includes the following branches: Fixed Assets, Facilities Management, and Leased Properties.

**Office of Technology** – This Office, under the oversight of the Cabinet’s chief information officer, will serve the overall Cabinet by centralizing the development and maintenance of all technology and technology infrastructure. Staff and responsibilities from the former CFC and CHS IT offices will be merged into one efficient organization covering all Cabinet IT responsibilities/functions. Additionally, staff from Medicaid IT will be combined within this new Office. The following sections will report directly to the Office: Security and Audit, Technology Administration (procurement), and Planning & Special Projects. These specialized sections serve areas with high visibility and importance to the Cabinet. The following divisions have been created within the Office of Technology:

#### Division of Systems Management

The Division of Systems Management will be responsible for assisting the Cabinet business management in achieving solutions to business requirements utilizing information technology. This Division will also be responsible for the ongoing operations and management of the (250+) applications that CHFS program management and staff currently utilize to support the primary functions of the Cabinet.

The Division of Systems Management includes the following branches, each created to serve the specific needs of Cabinet technology users: Mainframe Systems Management, Client Server Systems Management, Medicaid Systems Management, Departmental Applications Management, and Application Development and Enterprise Reporting.

#### Division of User Support

The Division of User Support is charged with maintaining the technology infrastructure of the Cabinet’s approximately 9,500 users. This includes management and support of desktop technology and management of Cabinet network operations.

The Division of User Support includes the following branches, each created to serve the specific needs of Cabinet technology users: Desktop Support and User Management.

Division of Network Management

The Division of Network Management is responsible for network planning and design, telecommunication, database/server administration, virus protection, and application implementation support.

The Division of Network Management includes the following branches, each created to serve the specific needs of Cabinet technology users: Telecommunication and Operations.

**Office of Human Resource Management** – This Office, under the direction of an Executive Director, will serve the overall Cabinet by providing the administration of all personnel issues and employee relations for the approximately 9,500 employees within the Cabinet. The following divisions have been created within the Office of Human Resource Management:

Division of Personnel Administration

The Division of Personnel Administration will be responsible for personnel and payroll administration for the Cabinet's employees. This Division will include the following branches: Personnel/Payroll Administration Central Programs, Personnel/Payroll Administration MH/MR, Personnel/Payroll Administration East CBS, and Personnel/Payroll Administration West CBS.

Division of Employee Management

The Division of Employee Management will be responsible for the oversight of issues such as employee discipline, employee satisfaction, equal employment, and professional development. It will include the following organizational units: Training and Professional Development Branch; Employee Relations Branch; EEO Compliance Branch, and Language Access Section.

**Office of Contract Oversight** — The Office of Contract Oversight, under the direction of an Executive Director, will ensure that the Cabinet executes its contracting and procurement processes in compliance with all applicable laws, rules, regulations, and procedures. Additionally, the Office will ensure that the Cabinet executes its contracting and procurement processes within the highest ethical standards and with the utmost integrity. Finally, the Office will oversee the performance of what the Cabinet has contracted to receive to make sure the Cabinet is getting exactly what it contracted or paid for and that it maximizes the value of every dollar spent by the Cabinet for commodities and services.

Division of Contract Development

The Division of Contract Development is responsible for working directly with the Cabinet's programmatic areas in the development and contracting of vendor

services and the appropriate procurement of Cabinet needs. In addition to the management of the new contracting and contract modification process, the Division will also serve the Cabinet by working with program areas in the development of contractual language tied to desired outcomes and deliverables.

The Division of Contract Development includes the following branches: Contract Standards, Contract Process and Administration, and Procurement Process and Administration.

#### Division of Contract Accountability

The Division of Contract Accountability oversees the performance of contracts and procurement and analyzes key performance metrics to report on the overall success of vendor contracts.

The Division of Contract Accountability will include the following branches: Contract Management and Analysis, and Procurement Management and Analysis.

**Office of the Inspector General** – Pursuant to Kentucky Revised Statute 194A.030, the Office of the Inspector General is responsible for the prevention, detection and investigation of fraud, abuse, waste, mismanagement and misconduct by clients, employees, medical provider, vendors, contractors, and subcontractors of the Cabinet for Health and Family Services. Based on the investigative findings, the OIG makes referrals to law enforcement and regulatory agencies, and also makes program improvement recommendations to the agencies of the Cabinet. The Office of the Inspector General will be comprised of the following divisions:

#### Division of Audits and Detection

The Division of Audits and Detection conducts investigative audits for detecting the perpetration of fraud or abuse of any program by any client, or by any vendor of services with whom the Cabinet has contracted. These investigative audits focus on the respective responsibilities of the Cabinet's programs and contractors, and are intended to provide independent assessments of Cabinet programs and operations in order to reduce fraud, abuse, and mismanagement and to promote economy and efficiency throughout the Cabinet.

The Division of Audits and Detection includes the following: Strategic and Internal Audit Branch, Provider Audit Branch, and the Contract Audit Branch.

#### Division of Special Investigations

The Division of Special Investigations will conduct investigations into matters related to the Cabinet for Health and Family Services or its programs, including but not limited to Medicaid preliminary investigations, the erroneous issuance of public assistance benefits prior to their allocation, and welfare fraud overpayment.

The Division of Special Investigation will include the following organizational units: Surveillance, Review & Investigations Branch, Recipient Eligibility Field

Investigations Section, Welfare Fraud Overpayment Investigations East Section; Welfare Fraud Overpayment Investigations West Section; Fraud Prevention and Compliance Investigations Branch, Cooperative Review of Eligibility Section; Tactical Research and Investigations Branch; Medicaid Preliminary Investigations Section, and the Special Investigations Branch.

Division of Regulated Child Care

The Division of Regulated Child Care will be responsible for surveying, licensing and certifying various child related facilities.

The Division of Regulated Child Care will consist of the following organizational units: Western Enforcement Branch; Northern Enforcement Branch; Southern Enforcement Branch; Eastern Enforcement Branch; Compliance Branch, Adverse Action Section, Standards Section; Operations Branch, Quality Assurance Section, and the Technical Support Section.

Division of Fraud, Waste, & Abuse Identification and Prevention

The Division of Fraud, Waste, & Abuse Identification and Prevention is responsible for planning, developing, and directing agency efforts to identify and prevent fraud, waste and abuse in the Medicaid program, and all other welfare programs administered by the Cabinet for Health and Family Services, with special expertise in the investigation of and consulting with law enforcement relating to preventing the diversion of prescription controlled substances. This includes verifying that medical services are appropriate and rendered as billed, that services are provided by qualified providers to eligible recipients, that payments for those services are correct, including payments made by the appropriate payor (coordination of benefits), and that all funds identified for collection are fully pursued. The Division will focus on Medicaid health care provider compliance and enforcement issues, and other welfare recipient compliance and enforcement. The Division will also focus on the involvement of third parties in this process, such as insurance carriers and other government health care payors, and pharmaceutical manufacturers. The Division will serve as the immediate liaison to the Medicaid and welfare program agencies within the Cabinet and serve as the primary referral source to special investigative and enforcement functions within the Office of the Inspector General and outside law enforcement agencies.

The Division of Fraud, Waste, & Abuse Identification and Prevention includes the following organizational units: Medicaid Provider and Third Party Compliance Branch, Provider Review, Compliance and Recovery Section, Third Party Recoveries and Cost Avoidance Section; Programs Enforcement Branch, Medicaid Recipient Review and Compliance Section, Welfare Program Review and Compliance Section; and the Drug Enforcement and Professional Practices Branch.

Division of Health Care Facilities and Services

The Division of Health Care Facilities and Services is responsible for the oversight of the standard survey and complaint investigation process, review and completion of all initial, standard, revisit, and survey complaint investigation packets that are generated by field staff for 2,278 facilities and services, and reviewing all enforcement action for 37 levels of care and services.

The Division of Health Care Facilities and Services includes the following branches: Field Operations, Technical Support, Quality Standards, Licensing and Data Review, Western Enforcement, Northern Enforcement, Southern Enforcement, and Eastern Enforcement.

**Department for Disability Determination Services** – The Department for Disability Determination Services is responsible for determining eligibility for disability benefits of the Commonwealth under Title II and Title XVI of the Social Security Act. The mission of the Department is to work in partnership with the Social Security Administration, medical community, and schools to serve Kentucky’s most medically fragile children and adults. There is no change in the structure of this Department from when it was attached to the Cabinet for Families and Children. There are no divisions, but there are various branches and sections that combine like functions to best fulfill the mission of the Department.

The Systems Operation Section is attached directly to the Department. The remaining organizational units are as follows: Claims Determinations Branch A, Claims Section A-1 through A-6; Claims Determinations Branch B, Claims Section B-1 through B-6; Claims Determinations Branch C, Claims Section C-1 through C-6; Operations Support Branch, Development Section, System Control Section, Case Clearance Section, Inquiry Section, Support Section; Medical Services Branch, Scheduling Section, Professional Relations Section, Payment Section, Medical Review Section; Administrative Support Branch, Quality Assurance Section, Staff Development Section, Hearings Section; and Louisville Branch, Claims Section 1 – 6, Operations Support Section, and Administrative Support Section.

**Department for Public Health** – The Department for Public Health has reorganized to promote increased accountability and efficiency, while maintaining the Department’s focus on Healthy Kentuckians 2010 and current priorities for statutory mandates to support disease prevention and health promotion, including quality improvement.

Division of Laboratory Services

The Division of Laboratory Services proposes to realign staff to facilitate emergency preparedness and maintain statutorily mandated functions.

The Division of Laboratory Services includes the following organizational units: Chemistry Branch, Instrumentation Section, Biochemistry Section; Microbiology Branch, Serology Section, Bacteriology and Parasitology Section, Virology and

Fluorescent Antibody Section; Technical and Administrative Services Branch, Technical Services Section, and Administrative Services Section.

Division of Epidemiology and Health Planning

The Division of Epidemiology and Health Planning proposes to realign staff to facilitate emergency preparedness, training, and quality improvement initiatives.

The Division of Epidemiology and Health Planning includes the following organizational units: HIV/AIDS Branch; Communicable Disease Branch, TB Control Section, Immunization Section, STD/HIV Counseling Section; Surveillance and Health Data Branch; Health Policy Development Branch; Vital Statistics Branch, Registration and Amendment Section, Certification Section, Administrative and Quality Assurance Section; and the Public Health Preparedness Branch.

Division of Adult and Child Health Improvement

The Division of Adult and Child Health Improvement proposes to realign by reassigning the KASPER program to the Office of the Inspector General, create a structure to add First Steps administration (which is being reassigned from the Commission for Children with Special Health Care Needs), and provide for nursing clinical oversight.

The Division of Adult and Child Health Improvement includes the following organizational units: Nutrition Services Branch, WIC Program Management Section, WIC Food Delivery/Data Section, Clinical Nutrition Section, WIC Vendor Management Section; Maternal and Child Health Branch, Pediatric Section, Women's Health Section; Chronic Disease Prevention and Control Branch, Health Promotion Section, Disease Management Section; Health Care Access Branch, Primary Care Section, Oral Health Section; Early Childhood Development Branch, Early Childhood Promotion Section, and Early Intervention Section.

Division of Public Health Protection and Safety

The Division of Public Health Protection and Safety proposes to decentralize staff to a newly formed Public Safety Branch and establish two sections in the Food Safety Branch to improve accountability and facilitate management.

The Division of Public Health Protection and Safety includes the following organizational units: Milk Safety Branch, Milk Safety Technical Section, Milk Safety Administrative Section; Food Safety Branch, Retail Food Section, Food Manufacturing Section; Environmental Management Branch, Facilities Environmental Section, Community Environmental Section; Radiation Health Branch, Radiation Producing Machines Section, Radioactive Material Section, Radiation/Environmental Monitoring Section; and the Public Safety Branch..

#### Division of Administration and Financial Management

The Division of Administration and Financial Management is a new division created to streamline administrative, fiscal, training and clinical operations.

The Division of Administration, Finance and Management includes the following organizational units: State Budget Branch; Fiscal Management Branch, Payments Section, Contracts Section; Local Health Operations Branch, Local Health Budget Section, Local Health Personnel Section, Local Health Administration Systems Section; Health Education and Development Branch, Community and Staff Development Section, Public Health Practice Section, and Employee Health Section.

**Department for Mental Health and Mental Retardation Services** – The Department for Mental Health and Mental Retardation Services has streamlined operations to become more efficient while still ensuring quality services to people with mental illness, mental retardation/developmental disabilities, brain injury and substance abuse. To accomplish this goal, DMHMRS made a significant decision to combine the Divisions of Mental Health and Substance Abuse, reducing the number of Divisions from four to three. This combination builds on current trends and evidence based practices that acknowledge the significance of co-occurring disorders. The Department also legitimized its efforts in providing person centered services by creating a branch for the Supports for Community Living Waiver in the Division of Mental Retardation. The Department has also contributed significant resources to ensure quality services for our constituents. For that reason, the Division of Administration and Financial Management is creating a new Quality Assurance Branch. The new branch will not only focus on quality initiatives but also will serve as the lead branch for constituent services, legislative policy and risk management efforts. A number of duties and functions throughout the Department, which were performed with contract personnel, have been consolidated or absorbed by existing state personnel.

The Department for Mental Health and Mental Retardation Services strives to ensure that Kentuckians with mental illness, mental retardation/developmental disabilities, substance abuse disorders, and/or acquired brain injuries are able to lead lives of dignity and hope in accordance with their personal and individual choices. The Department provides leadership, in partnership with consumers, family members, and other stakeholder agencies, to prevent disability, build resilience in individuals and their communities, and facilitate recovery for the people we serve through the administration and delivery of services and supports that are individually focused and cost efficient.

#### Division of Administration and Financial Management

The Division of Administration and Financial Management will ensure the implementation of programs and services pursuant to the duties and responsibilities of the entire Department through the provision of centralized administrative, financial and grant management support as well as budget preparation, execution and analysis.

The Division of Administration and Financial Management includes the following branches: Program Support, Financial Management, and Quality Assurance.

Division of Mental Retardation

The Division of Mental Retardation is the lead agency in developing partnerships with key stakeholders in building the capacity of communities and systems to provide individually determined supports for persons with mental retardation/developmental disabilities and their families that increase their opportunities for choice and inclusion as valued citizens of Kentucky communities.

The Division of Mental Retardation includes the following branches: Systems Support and SCL Waiver.

Division of Mental Health and Substance Abuse Services

The Division of Mental Health and Substance Abuse serves to oversee the development, implementation and monitoring of programs that serve citizens with mental illness, substance abuse and co-occurring disorders throughout the Commonwealth.

The Division of Mental Health and Substance Abuse includes the following branches: Brain Injury, Data Research, Program Support, Provider Services, and Program Development.

Office of the Commissioner

In addition to the newly developed or renamed divisions, the Mental Health and Mental Retardation facilities across the Commonwealth (15 total) will continue to report to the Office of the Commissioner. This is the same structure as the abolished Cabinet for Health Services. The facilities listed are set up as branches reporting directly to the Office of the Commissioner: Ky Correctional Psychiatric Center; Glasgow ICF; Hazelwood ICF/MR; Del Maria ICF/MR; Wind Song ICF/MR; Meadows ICF/MR; Central State Hospital-General Psychiatric; Central ICF/MR; Western State Hospital-General Psychiatric; Western State Nursing Facility; Volta House; Stone Creek; Willow Run; Rolling Hills; and Oak Knoll.

**Department for Human Support Services** – The Department for Human Support Services is being established to streamline the various responsibilities associated with the human services programs for which the Cabinet is responsible.

Division of Aging Services

The Division of Aging Services will be responsible for continuing the mission of developing community-based systems of care that foster independence and protect the quality of life of older persons and young functionally impaired adults; to promote citizen involvement in the planning and delivery of services; to advocate for a continued involvement of older persons in the mainstream of

society; and to provide leadership in responding to issues relating to older Kentuckians. The Division will consist of the following: Elder Rights, Initiatives and Support Branch and the In-Home & Community Based Services and Operations Branch.

Division of Child Abuse and Domestic Violence Services

The Division of Child Abuse and Domestic Violence Services will be responsible for monitoring policy related to child abuse and domestic violence. The Division will consist of one branch: the Sexual Assault and Domestic Violence Branch

Division of Women's Physical and Mental Health

This Division will be responsible for providing data, information, education, and communication regarding issues that affect women's physical and mental health. There will be no branches within this Division.

Division of Family Resource and Youth Services Centers

This Division will be responsible for oversight of the Family Resource and Youth Services Centers. These centers are located through the Commonwealth in public schools. The goal of each center is to enhance students' abilities to succeed in school by developing and maintaining partnerships that promote early learning and successful transition into school; academic achievement and well-being; graduation; and transition into adult life. There will be no branches within this Division.

Kentucky Commission on Community Volunteerism and Service

This structure will serve as the administrative support system for the Kentucky Commission on Community Volunteerism and Service (KCCVS.) The mission of this Commission is to promote all Kentuckians working together to meet community needs in a way that fosters personal, family and community pride, and an enduring ethic of service. There are no branches within this organizational structure.

**Office of the Ombudsman** – The Office of the Ombudsman will continue to be responsible for answering questions about Cabinet programs, investigate client complaints and work with CHFS management to resolve them, advise CHFS management about patterns of complaints, and recommend corrective action when appropriate. The Complaint Review Branch, as well as the Long Term Care Ombudsman Branch, will be attached directly to the Office.

Division of Program Integrity

The Division is mandated by federal regulation to review and report on primary Cabinet services and programs for quality and regulatory compliance. The organizational units attached to this division will be: Quality Control Branch, Public Assistance Review Section, Food Stamp Review Section; Program Enhancement Branch, Program Access and Compliance Section, Management Evaluation Section, and the Quality Assurance Section.

**Department for Community Based Services** – The Department for Community Based Services is responsible for child and adult protection, foster care and adoption, and services to enhance family self-sufficiency, including food stamps and cash assistance. There are very little changes being made to this Department from when it was attached to the Cabinet for Families and Children. A Program Training Branch will be attached directly to the Department; this branch will be responsible for all of the program training and content for programs administered by the Department.

Division of Policy Development

This Division will be responsible for administrative regulations, state plans, block grant applications, policy development, and proposed legislation for programs administered by the Department for Community Based Services. The organizational units attached to this Division are: the Policy and Program Support Branch, Family Support Section, and the Family Services Section.

Division of Protection and Permanency

This Division will be responsible for providing technical advice and assistance to the protection and permanency field staff within the Department. This division's primary focus is to provide assistance so that families can maintain, or regain, family autonomy, while assuring protection of individuals. The organizational units attached to this division are the: Program Resource Section, Medical Support Section; Child Safety Branch, Child Protection Section, Records Section; Family and Adult Consultative Services Branch, Fiduciary Section; Permanency Services Branch, Adoptions Section, Special Needs Adoption Program Section; Out-of-Home Care Branch, Child Placement Section, and the Resource Management Section.

Division of Family Support

The Division of Family Support provides technical support to local staff for the Food Stamp, Kentucky Temporary Assistance (K-TAP), and Medicaid Programs. The Division also has units that deal with welfare administration claims, electronic benefit transfer (EBT) cards, adult guardianship cases, and the weatherization assistance program.

The organizational units attached to this Division are: the Nutrition Assistance Branch, Nutrition Technical Support Section, Claims Management Section, Nutrition Program Assistance Section; Medical Support and Benefits Branch, Medical Technical Support Section, Case Processing Section, Medicaid Program Assistance Section; Family Self-Sufficiency Branch, K-TAP Technical Support Section; and K-TAP Program Assistance Section.

Division of Child Support

The Division of Child Support will continue to be the IV-D agency responsible for administering the child support program, which includes providing location services, establishing paternity and child support, enforcing support orders,

establishing and enforcing medical support, and collecting and distributing support payments. This division's branches and sections will be the: Program Services Branch, Interstate Section, State Parent Locator Section, Policy and Procedures Section; Accounting Branch, Central Processing Section, Distribution Section, and the Intercept Projects Section

#### Division of Child Care

This Division will continue to promote quality child care through planning and initiatives that support the improvement and expansion of statewide child care services and resources. This Division will consist of one branch – the Child Care Operations Branch. The former Child Care Standards Branch has been abolished; these functions will be reorganized to the Office of the Inspector General.

#### Division of East Service Regions

The former structure of the Department for Community Based Services had one division that was responsible for the 16 service regions across the Commonwealth. This division alone comprised over 4,600 employees and had responsibility for the direct supervision of 16 Service Region Administrators and the DCBS programs. For greater efficiency and span of control, the former Division of Service Regions is being split into two divisions – Division of East Service Regions and Division of West Service Regions. Each region is responsible for direct service delivery including eligibility determinations, moving families toward self sufficiency, providing adult and child protection and permanency, and creating safe environments and self-sustaining families. The branches attached to the Division of East Service Regions are: Northern Kentucky Region Branch, Bluegrass Region Branch, Bluegrass Region (Fayette County) Branch, Gateway/Buffalo Trace Region Branch, FIVCO Region Branch, Big Sandy Region Branch, Kentucky River Region Branch, Cumberland Valley Region Branch, and Lake Cumberland Region Branch. Each region branch will have a Protection and Permanency Section, Family Support Section, Child Support Section, and Guardianship Section. Each of the Protection and Permanency Sections will have a local county unit attached to it as well as various specialized units. Each Family Support Section will also have a local county unit attached to it. Each Child Support Section will have a Child Support Area Unit attached to it and each Guardianship Section will have a Guardianship Area Unit attached to it.

#### Division of West Service Regions

The Division of West Service Regions will have the same responsibilities and structure as the Division of East Service Regions. The branches attached to the Division of West Service Regions are: KIPDA Region Branch, KIPDA Region (Jefferson County) Branch, Lincoln Trail Region Branch, Barren River Region Branch, Green River Region Branch, Pennyryle Region Branch, and Purchase Region Branch.

#### Division of Administration and Financial Management

This newly established Division moves the authority for budget issues back to the Department for Community Based Services. This Division will work closely with the Office of Fiscal Services in all areas that deal with the Department's budget. There will be no branches attached to this Division.

**Department for Medicaid Services** – The Department for Medicaid Services has developed a reorganization strategy that will help align the Department structure with its' long-term goals. The Department has adapted the design to more closely resemble a private sector health plan. By reorganizing the Department in this manner, the Cabinet will improve efficiency and streamline the process of the Department and facilitate the delivery of health care in the Commonwealth.

Division of Administration and Financial Management

The Division of Administration and Financial Management will simplify DMS policy with financial and budgetary management.

The Division of Administration and Financial Management includes the following branches: Administrative Services, Financial Management, and Eligibility Policy.

Division of Claims Management

The creation of the Division of Claims will streamline the claims payment process. Previously claims were housed separately in each division and the reorganization unifies the operation.

The Division of Claims Management includes the following branches: Claims Assistance and Recipient Claims Assistance.

Division of Medical Management and Quality Assurance

The Division of Medical Management and Quality Assurance was created in order to focus on our core management objectives such as disease management programs.

The Division of Medical Management and Quality Assurance includes the following branches: Medical Management and Quality Assurance.

Division of Long Term Care and Community Alternatives

Mental health, nursing facilities, and the department waiver programs will all be housed in the Division of Long Term Care and Community Health in order to centralize these related functions.

The Division of Long Term Care and Community Alternatives includes the following branches: Long Term Care and MH/MR Community Services.

#### Division of Hospitals and Provider Operations

The Division of Hospital and Provider Operations streamlines the rate methodology and enrollment of the physicians, hospitals, outpatient surgeries, and ancillary provider types.

The Division of Hospitals and Provider Operations includes the following branches: Hospitals, and Physicians and Specialty Services.

#### Division of Children's Health Insurance

KCHIP was placed in a separate division in order to evaluate and modify the programmatic structure to mirror a private health plan.

**Office of Certificate of Need** – The function of Kentucky's Certificate of Need office is to prevent the proliferation of health care facilities, health services and major medical equipment which increases the cost of quality health care within the Commonwealth.

**Commission for Children with Special Health Care Needs** – The Commission is responsible for planing, developing, providing and evaluating the public statewide system of care for children with developmental delays and children with special health care needs.

#### Division of Administrative Services

This Division is responsible for the administration of the programmatic areas falling under the purview of the Commission. This Division will consist of the Support Services Branch; Provider Relations Branch, Payments Section; and the Personnel, Training and Outreach Branch.

#### Division of Health and Development

This Division is responsible for planning and evaluating the public statewide system of health and development for children. This Division will consist of the Hematology Branch; Education/Transitions Branch; Intake Branch; Central Region Branch, Louisville Family Care Services Section, Administrative Support Section, Bluegrass Section; West Regional Branch, Lincoln Trail Section, Barren River Section, Green River Section, Pennyrile Section, Purchase Section; East Regional Branch, FIVCO Section, Big Sandy Section, Cumberland Valley Section, Lake Cumberland Section, Kentucky River Section, and the Gateway Section

#### Division of Quality Outcomes Management

This Division is responsible for monitoring the quality outcomes of care the public statewide system provides for children with developmental delays and children with special health care needs. This Division will consist of the Quality Management Branch, Health Information Branch, and the Universal Newborn Hearing Screening Branch.

## **PERSONNEL AND FISCAL IMPACTS**

Current and proposed organizational charts for the Cabinet for Health and Family Services are attached. Due to the new organizational number assigned to the newly created Cabinet, all Offices and Departments from the former Cabinet for Families and Children and the former Cabinet for Health Services are being abolished, including the organizational units created within the May 11, 2004 Executive Order 2004-444. There are no additional space requirements and no increase in personnel will be required for the new Cabinet. This reorganization affects over 9,500 employees. No employee with merit status will be displaced as a result of this executive order. Various employees will be moved from supervisory to non-supervisory positions and/or reclassified to appropriate classifications; however, no merit employee will have a reduction in salary as a result of this reorganization. Leadership charged with oversight of the Departments and Offices within the Cabinet will be responsible for assuring that services are not disrupted and are rendered in the most efficient and cost effective manner. Each merit position that is vacated will be evaluated in an effort to determine its' need.

## **IMPROVEMENT IN MANAGEMENT, DELIVERY OF SERVICES AND EFFICIENCY OF STATE GOVERNMENT**

The Cabinet for Health and Family Services is committed to providing quality health and well-being services to the citizens of the Commonwealth. The Secretary is committed to creating efficiencies, eliminating duplication, and providing services in a much more efficient manner. The establishment of this new Cabinet will accomplish this. Strong leadership has been placed in all major program areas and these individuals will be responsible for assuring that quality and efficient service is delivered to the citizens of the Commonwealth.